

REFERRAL GUIDELINE

LATE EFFECTS SERVICE

DIRECTOR: DR GREG WHEELER

TARGET AUDIENCE

Referrers to the Late Effects service

PURPOSE

- To assist health professionals with the referral process.
- To ensure all relevant clinical and administrative information accompanies referrals to ensure timely referral processing.

LATE EFFECTS (LONG TERM FOLLOW UP) SERVICE: REFERRAL REQUIREMENTS

- A completed Peter Mac referral form, addressed to a named clinician – referral form and further information available at www.petermac.org/referrals
- Details of original diagnosis
- Summary of previous treatment if known.
- Location of previous treatment.
- Treating clinician if known.
- Radiation therapy, site and dose.
- Chemotherapy, drugs and dose.
- Surgery details
- Any known side effects and/or late effects.
- Diagnostic imaging reports and CD's or films.

THE LATE EFFECTS (LONG TERM FOLLOW UP) SERVICE RUNS WEEKLY CLINICS AT PARKVILLE ON THURSDAY AFTERNOONS AND TWICE A YEAR IN BENDIGO AND HOBART

- Urgency and clinic allocation are determined by referral content; all referrals will be triaged within 48 hours.
- All new patient referrals are assessed by multi-disciplinary teams.
- Referral forms must include all requested information and patients should bring, wherever possible, copies of any diagnostic imaging, preferably on CD, to their first appointment.

- For all appointment enquiries, or if you are concerned with the appointment time allocated to your patient, please phone the Late Effects Administration Coordinator on 03 8559 7425 or email longtermfollowup@petermac.org

INFORMATION FOR ALL LATE EFFECTS (LONG TERM FOLLOW UP) SERVICE ENQUIRIES

For all general enquiries please contact the Late Effects Service administrator:

Phone: 03 8559 7425

Email: longtermfollowup@petermac.org

For all clinical enquiries please contact:

Natalie Goroncy

Long Term Follow Up Nurse Coordinator: Late Effects Service

Phone: 03 8559 7856

Email: natalie.goroncy@petermac.org

AUTHORISED BY

Dr Greg Wheeler

AUTHOR/CONTRIBUTORS

Natalie Goroncy, June 2016