



**FEE SCHEDULE**

**1 PURPOSE**

The purpose of this schedule is to outline the fee structure for ethical review and site assessment (governance) review of human research projects.

**2 SCOPE**

This fee schedule applies to human research projects submitted to the Peter MacCallum Cancer Centre Ethics Committee for ethical review or to the Peter MacCallum Cancer Centre Governance office for site assessment (governance) review. It applies to multisite ethical review and to single site ethical review of research projects.

**3 RESPONSIBILITY**

It is the responsibility of the Human Research Ethics & Governance office staff to apply the fees set out in this schedule.

**4 DEFINITIONS**

Commercially sponsored research	A research project for which an overseas or Australian commercial entity bears overall responsibility for the project
Commercially funded research	A research project for which an overseas or Australian commercial entity provides substantial funding and/or investigational product, but may not fully fund the project
Non-commercially sponsored research	A research project for which a non-commercial entity bears overall responsibility for the project e.g. collaborative group; university; research institute; hospital; government organisation
Non-commercially funded research	A research project for which a non-commercial entity provides substantial financial support, but may not fully fund the project e.g. philanthropic foundation; collaborative group; university; research institute; hospital; government organisation
Interventional trial	A clinical study in which participants are assigned to receive one or more interventions (or no intervention)
Amendment: Substantial	Protocol amendment; substantial PICF amendment; addition of new documents
Amendment: Administrative	Change of CPI/PI/AI/sponsor; update to contact details; correction of minor errors; protocol clarification letters
Independent Expert Review	A scientific review by an expert independent of the Peter MacCallum Cancer Centre
Ethical Review	Ethical review by Peter MacCallum Cancer Centre Ethics Committees or any delegated subcommittees and panels.
Site Assessment (Governance) Review	The site assessment (governance) review of a project that has been ethically reviewed by a reviewing human research ethics committee

## 5 FEE SCHEDULE

Fees shall be charged for ethical review by the Peter MacCallum Cancer Centre Ethics Committee or for site assessment (governance) review in accordance with the schedule below.

**Each submission will be charged for either ethical review, or if reviewed by an external Ethics Committee will be charged for site assessment (governance) review.**

**This fee schedule is effective for submissions received from 1 January 2024 onwards:**

Type of submission	Ethical Review Fee (excluding GST)	Site Assessment (Governance) Review Fee (excluding GST)
<b>Commercially sponsored or funded research</b>		
1. New Project: Interventional trial	\$7000	\$7000
2. New Project: Other	\$3500	\$3500
3. Add a Substudy/Module/Arm/Cohort ( <i>per Substudy / Module / Arm / Cohort added to a new project or to an approved project</i> )	\$3500	\$3500
4. Add a Site ( <i>per site added to a new project or to an approved project</i> )	\$600	Not applicable
5. Amendment: Substantial	\$850	\$600
6. Amendment: Administrative	\$200	\$200
<b>Non-commercially sponsored or funded research</b>		
7. New Project – Interventional trial	\$700	\$700
8. New Project – All other research	\$350	\$350
9. Add a Substudy/Module/Arm/Cohort ( <i>per Substudy / Module / Arm / Cohort added to a new or approved project</i> )	\$350	\$350
10. Add a Site ( <i>per site added to a new project or to an approved project</i> )	\$200	Not applicable
11. Amendment: Substantial	\$200	No fee
<b>First time in human clinical trial</b>		
Independent expert review	As charged by expert reviewer	Not applicable

**Note for Peter MacCallum Cancer Centre investigator-initiated studies that cannot be charged based on the above fee schedule:** A fee is levied directly from departments for these new projects and amendments via an internal charge proportionate to percentage of the overall review workload generated by each department.

The Human Research Ethics & Governance office reserves the right to waive or reduce any fee in appropriate circumstances.

The fee schedule is reviewed annually by the organisation in accordance with the budgetary process.

**END OF DOCUMENT**